

A. Parent Elective Membership

1. All parents/guardians of children attending Cremona School (K-12) are members of the parent body and as such, are eligible to become the parent representatives on the Cremona School Council (herein referred to as 'Council')
2. Members of the Council are elected at the Annual General Meeting held each year in May. All parents/guardians of Cremona School students attending said meeting are entitled to vote
3. Elected members of the Council should not, if possible, be affiliated in any way with Chinook's Edge School Division #73, however, Section A, part 1 takes precedence

B. Meetings

1. Cremona School Council Meetings
 - a. These meetings shall be held monthly on the third Tuesday of every month
 - b. Every attempt shall be made to schedule a meeting each month from September through to June with the exception of December
 - c. There shall not be less than 5 meetings each school year
 - d. These meetings are to be considered open to all members of the Cremona community who are welcome to attend but cannot vote
2. Cremona School Council Public Meetings
 - a. The scheduled Council meeting held in May will be designated as a Public Meeting at which time elections will be held
 - b. Designated Public Meetings may be called at any time to discuss issues of interest to the whole community
 - c. A Public Meeting is required for the amendment of By-Laws
 - d. Notice of any Public Meeting must be posted in the School Newsletter and on the Bulletin Board at school at least 14 (fourteen) days in advance of the meeting
 - e. All parents/guardians attending these meetings are entitled to vote
3. Cremona School Council Special Meetings
 - a. Special meetings of the Council may be called as the needs arise
 - b. Special meetings shall be called at the request of the Chairperson or any 2 (two) members of the council

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- c. The Chairperson or a person designated by the Chairperson shall properly notify all members of the Council of the time and place of the Special Meeting
- d. Special Meetings are not open to the public

C. Voting

1. Only members of the Cremona School Council are entitled to vote at School Council meetings
2. All parents/guardians of students attending Cremona School are entitled to vote at Public Meetings
3. Voting shall be done by secret ballot
4. At least 2 (two) members in attendance at the meeting but who are not nominees shall act as scrutinizers

D. Cremona School Council Membership

1. Elected
 - a. 1 (one) parent/guardian of K-5 students who will represent Elementary School
 - b. 1 (one) parent/guardian of grade 6-8 students who will represent Middle School
 - c. 1 (one) parent/guardian of grade 9-12 students who will represent High School
 - d. 4 (four) parent/guardians of the school at large
 - e. An effort will be made to try and elect at least 2 (two) parents/guardians from each of the Elementary, Middle and High School
2. Appointed
 - a. The Principal of Cremona School
 - b. 1 (one) teacher of Cremona School elected by his or her own peers
 - c. The President of the Cremona School Student's Council
 - d. 1 (one) community representative appointed by the Council. This representative shall have no children attending the school

E. Withdrawal of Membership

1. Any parent/guardian serving as a member of the Council loses that membership automatically upon the withdrawal of their child/children from Cremona School
2. Any member of the Council wishing to withdraw from the Council may do so by providing written notice to the Council through the Secretary
3. Any member, upon a majority vote of all members of the Council, may be expelled from the Council for any cause, which the Council may deem reasonable

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- a. An expulsion vote will not be initiated until conflict resolution procedures are undertaken with Chinook's Edge School Division

F. Voting on Issues

1. Only members of the Council have voting privileges concerning motions presented to Council during meetings. Council members have voting privileges on all motions, and such votes must be made in person, by a show of hands or by ballot
2. All parents/guardians attending a Cremona School Council Public Meeting have voting privileges on those issues for which the public meeting was called

G. Duties of Council

1. Adhere to rules of confidentiality as directed by the Cremona School and The Freedom of Information and the Protection of Privacy Act (FOIPP)
2. At the June meeting the new Council shall elect their Executive consisting of, but not limited to, a Chairperson and a Secretary
3. The Chairperson shall preside over all business and affairs of the Council in accordance with these by-laws
4. In the absence of the Chairperson, the Vice-chairperson if elected will preside over a meeting. If no Vice-chairperson exists then the meeting will elect a presiding Chairperson
5. The Chairperson must prepare and provide to the Board annually a report that sets out the activities of the Council during the year and include copies of the minutes for each meeting of the Council held in the year
6. The Secretary shall keep minutes of all meetings of the Council, give notice in accordance with the provisions of these by-laws and perform all duties as from time to time may be assigned to him or her by the Council
7. In the absence of the Secretary, the Chairperson may assign those duties to any other member of the Council
8. The Secretary shall keep a copy of the minutes at the Cremona School for the public

H. Term of Office

1. Members of Cremona School Council shall be elected for a one-year term and no member shall have a term longer than 3 (three) consecutive years if possible
2. If possible, at least 2 (two) members should stand for re-election each year in order to provide some continuity
3. If a member of the Council has served for 3 (three) consecutive years, one year should elapse before a person is eligible for re-election if possible
4. A community member should not serve for more than 3 (three) consecutive terms if possible

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I. General Powers

1. The Cremona School Council shall always conduct the business of the Cremona School Council. However, the Council may delegate to appointed committees such power and authority as it may deem appropriate

J. Costs of Operations

1. No member of the Cremona School Council shall receive any remuneration for his or her services

K. Quorum

1. Cremona School Council Meetings
 - a. 6 (six) members of the Council attending a meeting shall constitute a quorum for the transaction of any business at any duly called meeting
 - b. If quorum is not reached then the Council meeting is to be adjourned until such time as quorum can be obtained
2. Public Meetings
 - a. 15 (fifteen) parents/guardians in attendance at a meeting shall constitute a quorum for the transaction of any business at any duly called meeting
 - b. If quorum is not reached then the Council meeting is to be adjourned until such time as quorum can be obtained

L. Nominations

1. Any member of the Cremona School parent body may nominate a candidate for Cremona School Council
2. Nominations will be accepted up to and including the date of the election meeting in May
3. Nominations must be designated as Elementary, Middle or High School representatives
4. If nominees are lacking for a second representative in any one level of the school then nominations will be received for members at large

M. By-Laws

1. These By-laws may be rescinded, amended or added to, at a Public Meeting of the School Council called for that purpose
2. A notice must be sent to all parents/guardians 14 (fourteen) days prior to the date of the meeting through the School Newsletter